

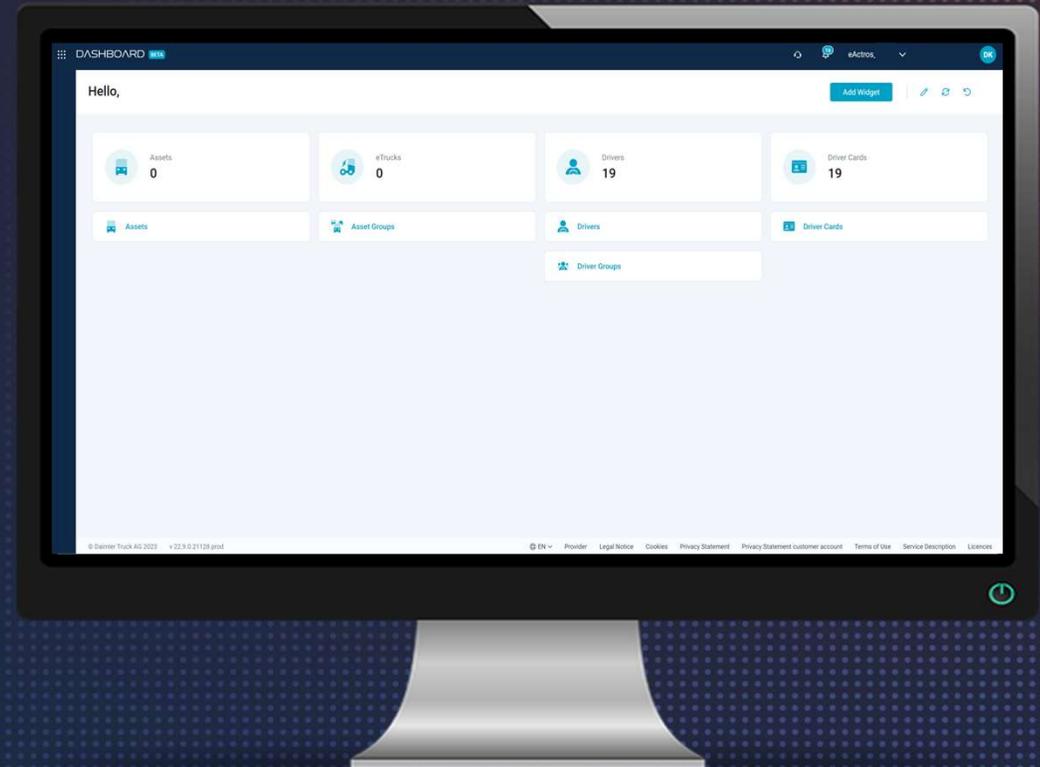
# Step-by-step instructions

## First Steps

Welcome to the new Fleetboard Portal

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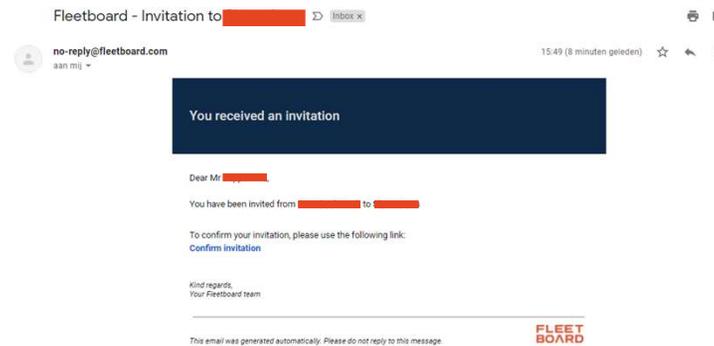
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# Invitation

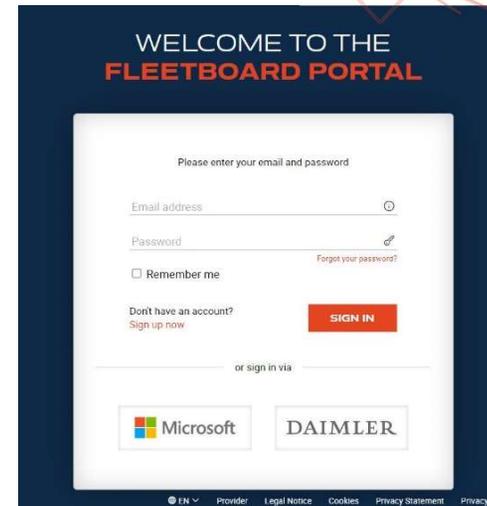
You will receive an invitation to register by email.  
**Click on the link in this email.**

**Registration: Your contact details are already pre-populated** so that you only need to create a **personal password**. Accept **the Terms of Use** and **Privacy Policy** by checking the box and **click Register**.

A screenshot of the 'REGISTER TO FLEETBOARD PORTAL' form. The form is set against a dark blue background. It contains fields for 'Email', 'Name' (pre-filled with 'Sarah'), 'Lastname', 'Password', and 'Confirm password'. Below the fields are two checkboxes: 'I accept the Terms and Conditions' and 'I read the PrivacyNotice'. A prominent orange 'REGISTER' button is located below the checkboxes. At the bottom of the form, there is a 'LOGIN' button and a link for 'Already have an account?'. The footer of the page includes links for 'IN', 'Privacy', 'Legal Notice', 'Cookies', 'Privacy Statement', 'Privacy Statement customer account', and 'Terms of Use'. The Fleetboard logo is visible in the bottom right corner.

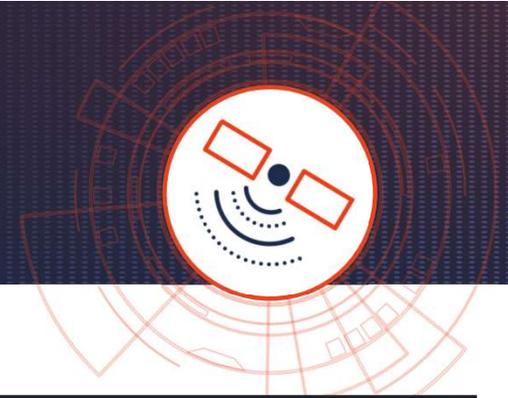
# Login

You can now log in with the data you selected. **Enter the email address and password and click Log in.**

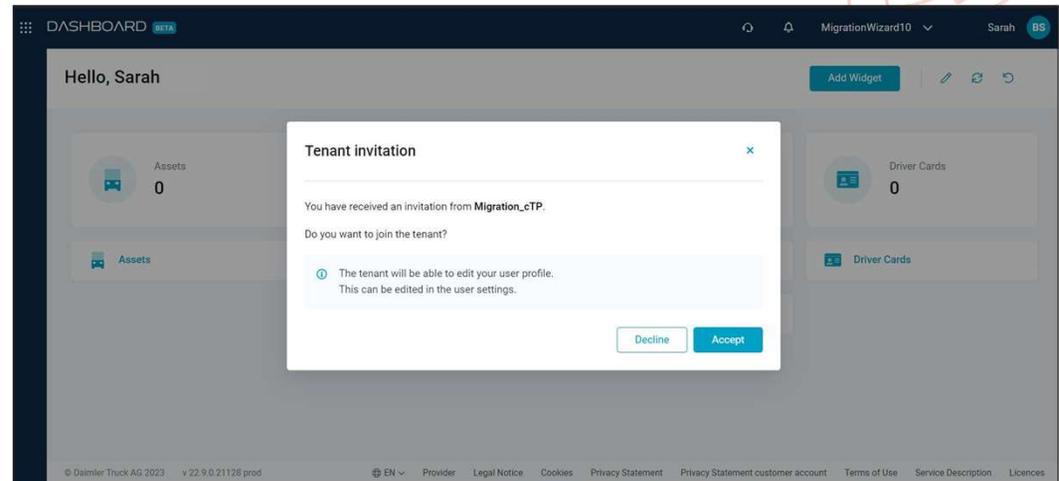


The screenshot shows the login interface for the Fleetboard Portal. At the top, it says "WELCOME TO THE FLEETBOARD PORTAL". Below this is a white box with the text "Please enter your email and password". There are two input fields: "Email address" and "Password". The "Password" field has a "Forgot your password?" link next to it. Below the fields is a checkbox for "Remember me". At the bottom left of the form, it says "Don't have an account? Sign up now". At the bottom right, there is a red "SIGN IN" button. Below the form, there is a section for "or sign in via" with two buttons: "Microsoft" and "DAIMLER". At the very bottom of the page, there is a footer with links for "EN", "Provider", "Legal Notice", "Cookies", "Privacy Statement", and "Privacy St".

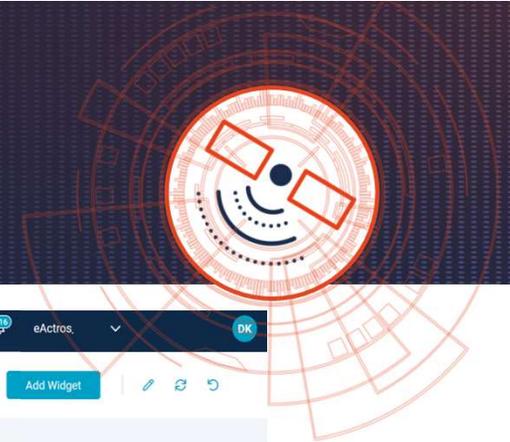
# Login



You are **now logged** in. The screen shows the request to access **the tenant**.  
**Please accept the invitation.**



# Welcome to the new Fleetboard Portal

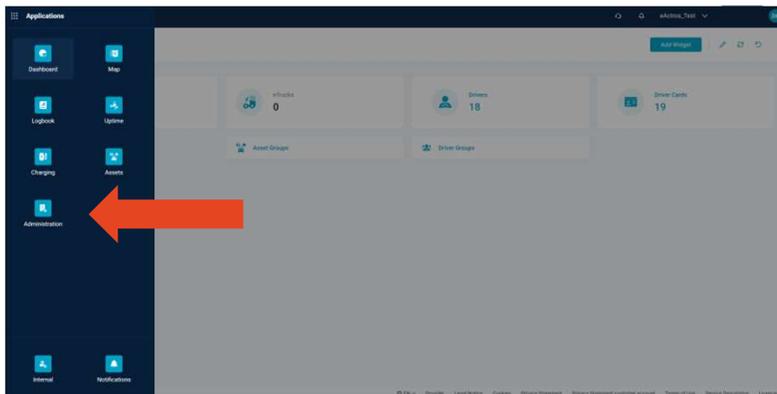


The screenshot shows the Fleetboard Portal dashboard. At the top, there is a dark blue header with the text "DASHBOARD BETA" on the left and "eActros." on the right. Below the header, the main content area is white and contains several widgets. The top row features four widgets: "Assets" with a value of 0, "eTrucks" with a value of 0, "Drivers" with a value of 19, and "Driver Cards" with a value of 19. Below these are five more widgets: "Assets", "Asset Groups", "Drivers", "Driver Cards", and "Driver Groups". The bottom of the dashboard has a footer with copyright information and various links.

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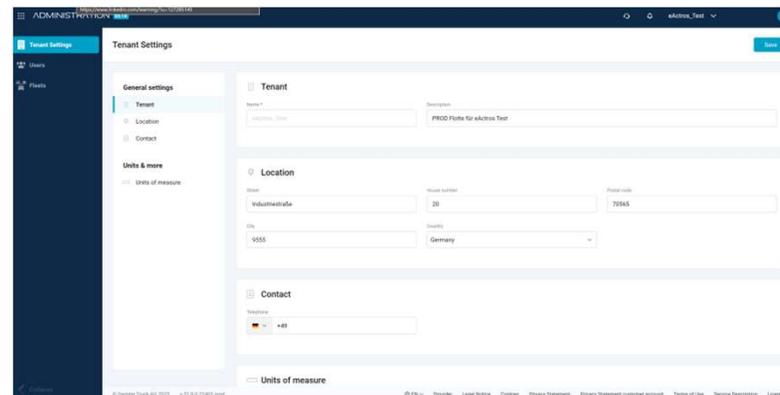
EN Provider Legal Notice Cookies Privacy Statement Privacy Statement customer account Terms of Use Service Description Licences

# Invitation to user



To invite new users, click on the **Applications** button at the top left after logging in. Then click on "**Administration**".

Any number of people can be invited via the "**User**" submenu and by pressing the "**Invite user**" field.



# User Invitation – Portal Roles



- **The tenant owner** has full rights in all tenant applications, including administration.
- **The customer admin** has full rights in all tenant applications with slightly restricted rights in administration.

- **Dispatchers** have read and write access to the applications relevant to them, including driver card administration. He has limited read access to the master data of a tenant.
- **The fleet manager** has read and write access to the applications relevant to him/her, including the administration of driver cards. He has limited read access to the master data of a tenant.
- **The trainee** only has read access to data of the applications relevant to him.
- **The customer** has read-only access to severely restricted application map data.
- **Sales (Daimler Truck)** will receive read access rights to tenant applications upon invitation to the tenant. It also has read access to the Internal application.
- After being invited to the tenant, **the visitor (Daimler Truck)** receives read access rights to tenant applications.